

BERT HARTSFIELD, C.F.A.  
LEON COUNTY PROPERTY APPRAISER



Attachment # 12  
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LEON COUNTY COURTHOUSE, ROOM 111  
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OFFICE OF  
**LEON COUNTY  
PROPERTY APPRAISER**

September 24, 2004

The Honorable Jane Sauls, Chairman  
Leon County Board of County Commissioners  
301 South Monroe Street  
5<sup>th</sup> Floor  
Tallahassee, Florida 32301


Re: Barnett Fronczak Plan for Re-location as of August 30, 2004

Dear Jane:

This is an addendum to my earlier letter dated September 9, 2004. We are currently leasing approximately 2,250 sq ft of office space for our Field Appraisers at a cost of \$2,350 per month. The move of our field staff will result in an annual savings of \$28,200. In addition to the cost benefit, there will be an efficiency of operation having our appraisers in close proximity to our main office, particularly in communications, public access, and customer service.

As I stated in my previous letter, this plan appears to be the best option for customer service needs not only for my office, but other administrative offices as well.

Sincerely,

  
Bert Hartsfield, CFA  
Property Appraiser

cc: The Honorable Bill Proctor, County Commissioner, District 1  
The Honorable Dan Winchester, County Commissioner, District 3  
The Honorable Tony Grippa, County Commissioner, District 4  
The Honorable Bob Rackleff, County Commissioner, District 5  
The Honorable Rudy Maloy, County Commissioner, At-Large  
The Honorable Cliff Thael, County Commissioner, At-Large  
Kim Dressel, Director, Management Services  
Tom Brantley, Director, Facilities Management

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**Appraiser's Responsibility**—By state law, it is the responsibility of the Appraiser to locate, identify, and appraise, (at current market value), all property subject to ad valorem taxes, maintain property value roll equity and process allowable exemptions. The Appraiser has no jurisdiction or responsibility for district budgets, tax rates, special assessments or amount of taxes paid. These matters are handled by the various taxing authorities performing services, such as the County Government, City Governments, School Board and other taxing districts.